

Small-Claims Evidence Organizer

A jurisdiction-aware worksheet for chronology, evidence, damages, and court-source verification.

Legal information disclaimer: This is general legal information, not legal advice. Verify current rules with the applicable court or a licensed attorney.

Court and jurisdiction

Item	Verified information / official source
State and local court	
Monetary limit	
Filing and service fees	
Where the claim may be filed	
Limitation period	
Required forms	
Service method	
Appeal / review rule	

Chronology

Date	Event	Evidence	Why it matters

Evidence and damages

Evidence / loss	Location	Amount	Foundation / explanation

Hearing outline

Question	Your concise answer
What happened?	
What agreement or duty applied?	
What evidence proves it?	
What loss resulted?	
What remedy are you requesting?	
What weakness or defense should you be ready to address?	