

Exam-Day Checklist

A general checklist to use alongside the official candidate instructions.

One week before

Done	Check
☐	Confirm date, time, time zone, and location or remote rules
☐	Match identification to the registration name
☐	Review allowed and prohibited items
☐	Confirm accommodations and check-in instructions
☐	Plan transportation, parking, food, medication, and backup arrangements

The day before and test day

Done	Check
☐	Set out required identification and approved materials
☐	Avoid an exhausting final cram session
☐	Arrive or sign in at the required time
☐	Use a consistent approach to uncertain questions
☐	Follow all confidentiality and testing rules
☐	Read the official score-report and retake instructions

The official appointment confirmation and candidate handbook control if they differ from this general checklist.